

## PETPESWICK YACHT CLUB RENTAL AGREEMENT

Name
Address
Telephone
Email
Date of Event
Type of Event

Please indicate what your booking requirements are below

Item	Cost per item	Cost
Clubhouse (Member rate)	\$200.00	
Clubhouse (Non-member rate)	\$325.00	
Previous night set-up	\$50.00	
Liquor License (SOL4)	\$62.30	
SOCAN (without dancing)	\$33.99	
(with dancing)	\$68.04	
Re-Sound (without dancing)	\$13.30	
(with dancing)	\$26.63	

Equipment	No. Required	Cost
Wine glasses	\$ 0.25	
Tablecloths	\$ 3.00	
Chair Covers	\$ 0.50	
Chafing Dishes	\$10.00	

Payment Schedule	Due Date	Date Paid

Damage Deposit \$200.00	Due at Booking
-------------------------	----------------

Balance of Payment - 6 Weeks Pre-event	Amount	Init.

## PETPESWICK YACHT CLUB CLUB RENTAL RATES AND CONDITIONS

<b>RENTAL RATE</b>	Members	\$200
	Non-members	\$325

<b>DAMAGE DEPOSIT</b>	Refunded within 14 days of the event if conditions are met	\$200
-----------------------	--	-------

<b>RENTAL PERIOD</b>	Rental to start at 8am and premises to be cleared and vacated by 1am.
----------------------	---

Clean up time the day following the event may be allowed by prior arrangement if no other events are scheduled

Set up time may be booked from 4pm the day prior to the event if the club is available \$50.

### **LIQUOR LICENSE**

Alcoholic beverages must be purchased and served from our bar and must be consumed in the club or on the deck. No alcohol may be consumed on the grounds. No smoking is allowed in the club or on the deck. When smoking outside please put butts and spent matches in the containers provided. Wine for dinner toast should be ordered at least 4 weeks before your event. For non-club functions where you require drinks to be served from the bar, a Special Occasions License 4 (SOL4) must be purchased from the Alcohol and Gaming Commission. This must be purchased by the Club and is due with the final payment. \$62.30

## **BAR STAFF**

Fee per bartender (for most events 1 is adequate) \$50.00

## **SOCAN FEES**

Live Music without dancing \$33.99

Live Music with dancing \$68.04

## **RE-SOUND FEES**

DJ (recorded music) without dancing \$13.30

DJ (recorded music) with dancing \$26.63

## **EQUIPMENT AVAILABLE FOR RENT**

Wine glasses for toasts \$ 0.25 each

White tablecloths \$ 3.00 each

White chair covers \$0.50 each

Chafing dishes \$10.00 each

## **CLEAN-UP**

Prior to the damage deposit being refunded, the premises must be left in the condition described on the attached sheet.

## **PAYMENT**

The damage deposit must be paid at the time of booking and is refundable up to 3 months prior to your event should you need to cancel. All other fees are due 6 weeks prior to the event.

## **Rental Conditions**

At Petpeswick Yacht Club we want your event to be perfect in every way, and as such we are happy for you to move furnishings to suit your needs. All we ask is that you put everything back when you are done and that there is no damage to any property. This makes sure that the next event at the club is every bit as perfect as yours. The following information is intended to help you set up before and take down after your event. It also makes it easy to ensure that your damage deposit will be returned promptly and in full.

## **Tables and chairs**

If you do not require all tables and chairs and you want to remove them from the room, you can store them outside. All we ask is that they are placed on a tarp and covered with a tarp to keep them clean and dry. Following your event, the tables should be wiped clean, folded and stacked on the wheeled carts. The carts should then be pushed to the side of the room below the TV. The chairs should be stacked

upside down on the wheeled dollies (maximum 14 per dolly) and pushed against the wall between the stage and the fire door.

### **The Stage**

The stage is made up of a number of sections. You are free to configure it any way you wish. The extra pieces may be stored outside on a tarp and then covered with a tarp to protect them from the weather. They are to be returned to the club during clean-up.

### **Decorations**

No pins, tacks, staples or tape should be used anywhere in the club and no pictures, plaques or fittings are to be removed. Streamers must be strung from the hooks provided in the ceiling. All decorations must be removed after the event.

### **Rented Linen**

If you wish to rent our tablecloths and chair covers, they will be delivered to the club in time for you to set up for your event. Following the event, please shake loose food/confetti etc. from the linen, fold them and place them on one of the tables. The chair covers may be put back in the containers they were delivered in.

### **Chafing Dishes**

These should be cleaned and left in the kitchen.

### **Wine glasses**

These may be placed empty back in the boxes right side up and left in the kitchen. Washing in not required.

### **General cleaning (floor, kitchen, / garbage etc.)**

After your event, please ensure that the floor is swept, and any obvious spills cleaned up. The kitchen should be left clean and tidy. Garbage bags should be sorted according to HRM regulations, tied up and put in a designated area. You should find the club clean and tidy on your arrival. If there are any problems, please let us know.

I have read and agreed to these conditions

---

signature